

**PROCEEDINGS OF REGULAR MEETING OF
NATCHITOCHE PARISH SCHOOL BOARD
HELD ON FEBRUARY 7, 2013**

A regular meeting of the Natchitoches Parish School Board was held on Thursday, February 7, 2013, at 5:00 p.m. in the Board Room of the Natchitoches Parish School Board Office, 310 Royal Street, Natchitoches, Louisiana, and upon roll call, the following members and Derwood Duke, Secretary-Treasurer, were present: Cecil Walker, Carroll Daniels, Ralph Wilson, Joella Wilson, Harry Graham, Russell Danzy, Michael Hilton, Donna Masson, Carl Means, Thomas Melder and George Rhymes. Absent: None.

The meeting was called to order by President Means, followed by an invocation by Mrs. Wilson and Pledge of Allegiance by Mr. Danzy.

Dr. Duke presented the Board Update.

Mr. Kenrick Foy, Band Director, Natchitoches Central High School, reported on the band's trip to Canada in November. The group had a wonderful time and was well received wherever they traveled.

Under Old Business:

1. The Board received the forestry management update from Mr. John Laborde.
2. On motion of Mr. Danzy, seconded by Mr. Graham, the Board received and approved the ACT 1 Salary Schedule Update.

On motion of Mrs. Wilson, seconded by Mr. Graham, the Board decided two Board Members should attend the Southern Regional Convention in Destin, Florida to be held in July 2013. Mr. Walker, Mr. Danzy and Mr. Hilton voted nay.

On motion of Mr. Wilson, seconded by Mr. Rhymes, the Board approved the following consent agenda items:

1. *Adoption of Agenda.*
2. *Approval of Minutes of January 15 and January 17, 2013*
3. **FINANCE ITEMS**
 - A. *Payment of Bills:*
 - B. *Out of State Travel:*
 - C. *School Bus Routes Changes:*
 - D. *Purchase of Buses:*
 - E. *Advertisements: Permission to advertise for bids:*
 - F. *Resignations:*
 - G. *Retirements:*
 - H. *Requests for Leave:*

Mr. Russell Danzy presented the Finance, Facilities, Services and Insurance Report.

Mr. Laborde presented the tax commission report.

On motion of Mrs. Masson, seconded by Mr. Wilson, and with unanimous consent, the Board approved the request of Mr. Danny Matt to renew property lease on 178.91 acres in Section 16, Township 7 North, Range 5 West lying south and west of Little River near Cloutierville for a five year lease mutually agreed upon with Board access to the property.

On motion of Mr. Hilton, seconded by Mr. Daniels, the Board unanimously approved the following:

1. The request of Mr. Ralph Spaulding to relinquish lease on 1.743 acres of property located in Section 2, Township 10 North, Range 10 West I-49 and LA Highway 174.
2. The request of Mr. Joe Mitchell, Jr. to assume and extend the lease on the above listed property—1.743 acres located in Section 2 Township 10 North, Range 10 West in blocks of five years with amount of lease renegotiated in 5 year increments up to 20 years with option to renew lease. Mr. Mitchell requested the right to transfer lease one-time to an immediate family member if needed.

On motion of Mrs. Wilson, seconded by Mr. Wilson, the Board approved the following finance agenda items:

1. An engagement letter with Mr. Roger Cunningham of Johnson, Thomas and Cunningham to perform audits of the Student Activity Funds of the Natchitoches Parish School Board as of June 30, 2013 and 2014 and grant permission for the Superintendent to sign the necessary papers.
2. An engagement letter with Mr. Herbie Way, CPA, to perform an audit of the governmental financial statements of the Natchitoches Parish School Board as of June 30, 2013 and grant permission for the Superintendent to sign the necessary papers.

On motion of Mrs. Wilson, seconded by Mr. Danzy, the Board unanimously approved looking at options of upgrading HVAC at Frankie Ray Jackson, Jr., Technical Center.

Mr. George Rhymes presented the Executive Report.

On motion of Mr. Rhymes, seconded by Mr. Hilton, the Board accepted the Natchitoches Parish Test Security Policy.

On motion of Mr. Danzy, seconded by Mrs. Masson, the Board approved the 2013-2014 Natchitoches Parish School Calendar.

On motion of Mrs. Wilson, seconded by Mr. Hilton, the Board adjourned.

DERWOOD DUKE, SECRETARY- TREASURER

CARL MEANS SR., PRESIDENT