

Request for Technology

School: _____ Today's Date: _____

Teacher's Name: _____ Room #: _____ Grade: _____

I am requesting the following Technology: _____ Funding Source: _____

Smart Board Number Requested: _____

Document Camera Number Requested: _____

Clickers LE PE XE

Desktop Laptop Number Requested: _____

Printers Laser Ink Jet Number Requested: _____

Ipad Number Requested: _____

Internet Drops/Ports Number Requested: _____

Other Technology – Describe: _____

Justification:

Principal's Signature

Date

Supervisor's Signature

Date

*This form is to be filled out and submitted prior to the beginning of new programs or start of construction.

*Note: Please ensure that the adequate electrical and furniture needs are addressed by the appropriate parties.

*****Technology Use Only Below this Line*****

Signature/Technology Department Receipt Date

Signature/Curriculum Supervisor